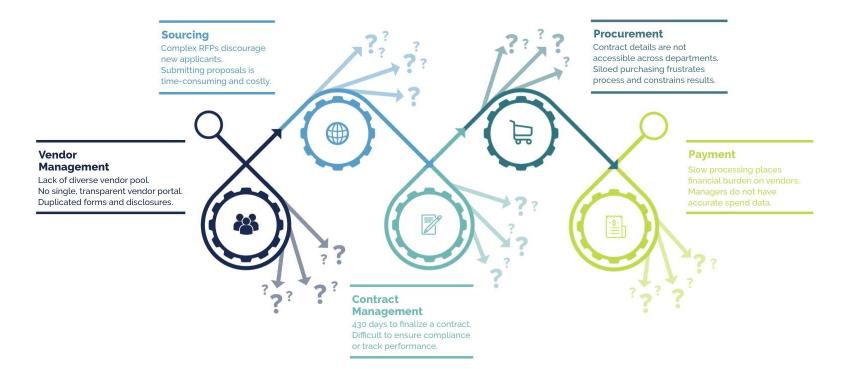


Procurement in Los Angeles is outdated and inefficient—creating complexity that hinders competition, diversity, and innovation.

By improving our processes, people, and systems, procurement transformation can drive **operational efficiency** and **economic impact**.

Our flawed procurement process is the single greatest obstacle to achieving LA's operational objectives.



To transform procurement, we must create a process that works for everyone.

VALUES	GOALS	
Inclusive	increase diversity of bidders and awardees	
Responsible	maximize value while retaining integrity	
Modern	develop best-in-class vendor experience	
© Efficient	reduce cycle times and costs	
Accountable	make data transparent and accessible	

To reach these goals, we will empower our people, modernize process, and leverage technology.



PEOPLE

Empower staff to approach procurement strategically. Break down silos and foster collaboration.



PROCESS

Standardize best practices to reduce duplication and complexity.



TECHNOLOGY

Implement a cloud-based procurement system that facilitates data-driven decisions.

By pairing high-impact, near-term actions with long-term systematic change, we're already on our way.

Empower People

Modernize Process

Leverage Technology



Institute Monthly DCC Meetings

Develop Expert Speaker Series

Create Professional
Development Program for
Procurement Administrators

Host Regional Procurement Events



Improve Performance Evaluation

Redesign RFx Templates

Create Industry-Specific Contract Templates

Implement Standard Procedures

Optimize Legal and Regulatory Requirements



Consolidate Internal Reporting

C Publish Procurement Indicators

Implement an End-to-End Procurement Solution

Improve Vendor Due Diligence

Develop Regional Marketplace



^{1.} Fiscal Year 2018 (July 1, 2017 - June 30, 2018) spend for all City departments, including proprietary. Based on payments data and preliminary. Data is subject to change slightly based on further data refinement.

2. Calendar Year 2018. Based on BAVN data on released solicitations by all City departments.

^{3.} Calendar Year 2018. Based on number of contracts attested to by the City Clerk.

Total number of certified firms based on BCA OTS and BAVN data.

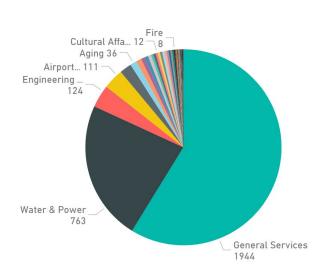
^{5.} Fiscal Year 2018 (July 1, 2017 - June 30, 2018) spend for all City departments, including proprietary. Data is subject to change slightly based on further data refinement

MAYOR'S OFFICE OF BUDGET AND INNOVATION | OFFICE OF THE CPO

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2018 In Review: Department Solicitations

BAVN POSTINGS BY DEPARTMENT



DEPARTME	NT_NAME
General	Services
● Water &	Power
Engineer	ring Bureau, Public Works
Airports,	Los Angeles World
● Harbor [Department, Port of Los Angeles
Aging	
Sanitatio	n Bureau, Public Works
City Adn	ninistrative Officer, Office of the
Attorney	, Office of the City
Housing	Authority, City of Los Angeles
Homelar	nd Security and Public Safety, Ma
Housing	and Community Investment
Cultural	Affairs
General	Services, Non-Commodity
Personne	el
Police	
Recreation	on and Parks
Street Se	ervices Bureau, Public Works
Building	and Safety
Informat	ion Technology Agency
Transpor	tation
● Fire	
Economi	c and Workforce Development
Disability	, Department on

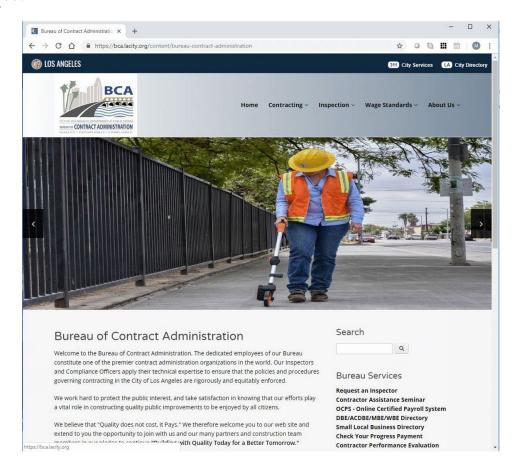
Finance, Office of

DEPARTMENT_NAME	Count of Opportunities
General Services	1978
Water & Power	763
Engineering Bureau, Public Works	223
Airports, Los Angeles World	111
Harbor Department, Port of Los Angeles	68
Controller, Office of the City	54
Sanitation Bureau, Public Works	52
Information Technology Agency	45
Aging	36
City Administrative Officer, Office of the	35
Recreation and Parks	29
Total	3628

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2018 In Review: Online Certification Tool

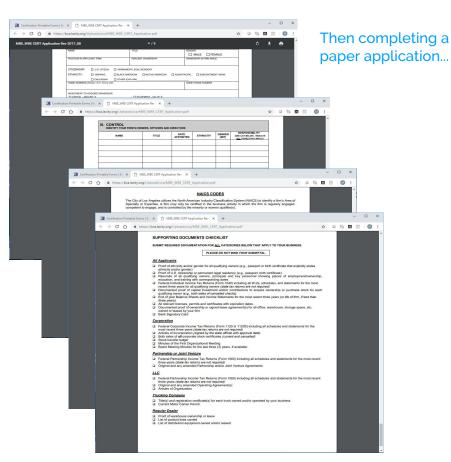
In the very recent past, businesses had to certify on paper by first going on the BCA website...



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2018 In Review: Online Certification Tool





Which ended up looking like this.

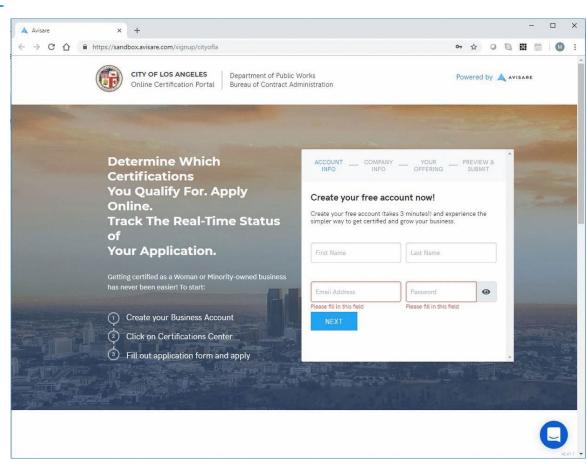




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2018 In Review: Online Certification Tool

Today, businesses can log onto the City's online certification tool and apply directly online! And BCA analysts will also be reviewing the same information online, reducing confusion, cycle times, and barriers.



AYOR'S OFFICE OF BUDGET AND INNOVATION | OFFICE OF THE CF

- June 2018: Harvard Government Performance Lab
- September 2018: DWP+Simplar Institute
- October 2018: Institute of Supply Management Trainings
- January 2019: City of LA Professional Development Training Series Begins





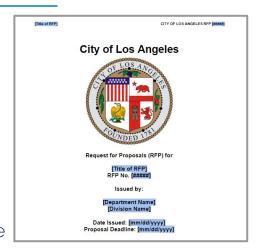
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2018 In Review: Tools for DCCs

RFP and RFQ Templates Developed October 2018



Pre-Proposal Conference Slide Deck Template November 2018





[Insert RFP Title]

Request for Proposals (RFP)

Mandatory Pre-Proposal Conference
[Insert Date]

Certified Company Database December 2018



RFI Guidance December 2018

Request for Information (RFI) Guidance December 2018

This quick guide aims to provide City staff with quick tips for conducting an RFI. Please reach out to the CPO team at cpoteam@lacity.org if you have questions.

Why should I conduct an RFI?

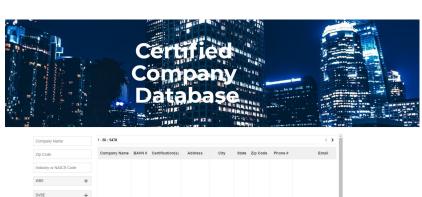
City employees sometimes fear that collaborating with vendors crosses over a legal line. However, it's okay to communicate with potential vendors in a fair and open way before an RFP or RFQ has been released. Through a Request for Information (RFI), you can obtain valuable information or feedback from stakeholders before issuing a procurement.

RFIs can be helpful tools when both: 1) re-procuring services that the City already provides, or 2) when the City ventures into a new line of work.

In the first case, procurement staff might assume that not much needs to change from a previously-issued RFP or RFQ. However, by taking the time to conduct an RFI, you may learn that the

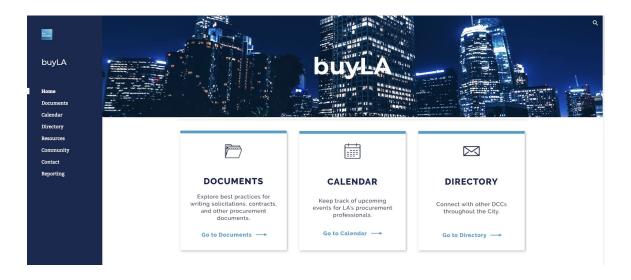
Certified Company Directory

- Certification Data from BCA and BAVN
- Searchable by Company Name, NAICS, Industry and Certifications!
- Exportable to CSV file for further manipulation.
- Live on the BuyLA site now.



• Internal Website

- Portal for all City
 Procurement
 Professionals
- Shared Templates and Contracts
- Shared Calendar of Events.
- Contact Lists and Peer Learning



January:

 Certification Intake Specialist Training for the Business Source Centers

February:

- BuildWith Emphasis on Construction and Matchmaking
- FACLA Symposium Doing Business with the City

May:

- Mayors Summit
- GSD Vendor Fair
- Accessing LA / Koi Pond Emphasis on Personal Services

June:

- Pro-Tech Innovation Labs
- LAWA Matchmaking Event

August:

• Accessing City Contracts Opportunities

September:

- DWP Outreach Event for Women
- Small Business Academy

October:

• Accessing LA - Emphasis on the Valley

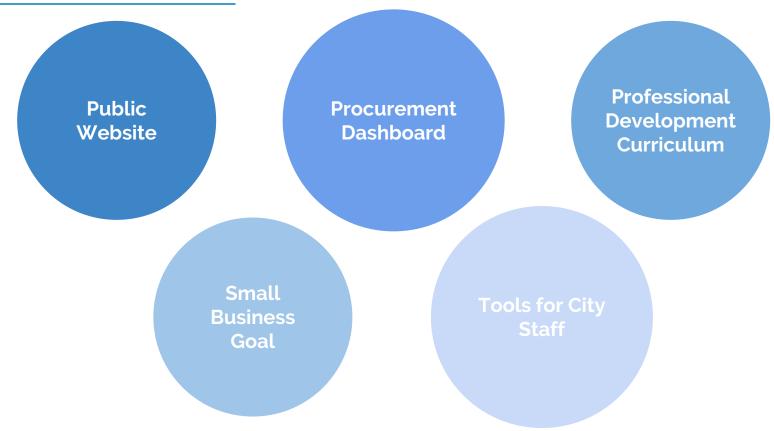
Monthly:

- LAWA Monthly Outreach Event
- Prevailing Wage Compliance Training
- OCPS Training for Contractors

Bi-Monthly (Every other month):

Accessing BCA Workshop





2019 Plan: Reporting Dashboard

Department

45

Total Spending

\$4.71bn

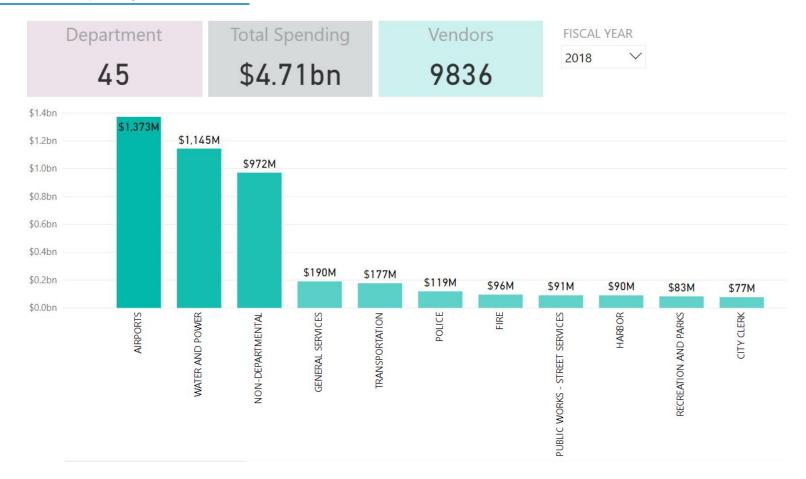
Vendors

9836

FISCAL YEAR

2018

DEPARTMENT.NAME2	Dollar Amount	% Total	VENDOR(S)
AIRPORTS	\$1,372,9	53,021 29.15%	6 1064
WATER AND POWER	\$1,144,68	36,298 24.30%	6 1782
NON-DEPARTMENTAL	\$972,1	17,626 20.649	6 2154
GENERAL SERVICES	\$190,33	38,601 4.049	6 919
TRANSPORTATION	\$177,29	91,560 3.769	6 353
POLICE	\$119,2	18,387 2.53%	6 582
FIRE	\$95,69	97,340 2.039	6 448
PUBLIC WORKS - STREET SERVICES	\$90,7	12,590 1.939	6 259
HARBOR	\$90,2	74,148 1.92%	6 1074
Total	\$4,710,16	55,193 100.00%	6 9836



MAYOR'S OFFICE OF BUDGET AND INNOVATION | OFFICE OF THE CPO

FISCAL YEAR

- **2016**
- 2017
- **2018**
- □ 2019

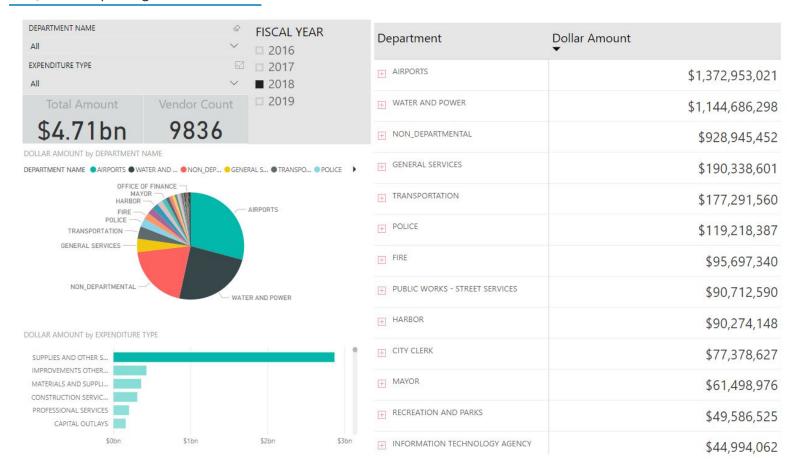
Total Vendor Count

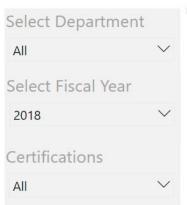
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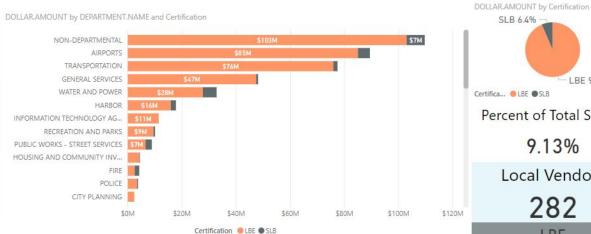
Expenditure Type

Expenditure Type	DOLLAR AMOUNT	% of Total
SUPPLIES AND OTHER SERVICES	\$2,867,180,818	60.87%
IMPROVEMENTS OTHER THAN BUILDINGS	\$427,074,501	9.07%
MATERIALS AND SUPPLIES	\$358,882,149	7.62%
CONSTRUCTION SERVICES	\$308,579,139	6.55%
PROFESSIONAL SERVICES	\$201,854,480	4.29%
CAPITAL OUTLAYS	\$158,426,515	3.36%
FUEL FOR GENERATION	\$131,774,169	2.80%
OTHER OUTSIDE SERVICES	\$115,452,246	2.45%
54510 CAPITAL CONSTR SVC	\$29,847,775	0.63%
OPERATION AND MAINTENANCE SERVICES	\$16,633,419	0.35%
PROFESSIONAL & SPECIALIZED SERVICES	\$11,801,092	0.25%
PERSONNEL SERVICES	\$10,181,800	0.22%
54260 ENVIRON ASSESSMNT SVC	\$9,213,476	0.20%
POSTAL SERVICES	\$6,059,330	0.13%
MISCELLANEOUS PROFESSIONAL SERVICES	\$5,092,566	0.11%
SPONSORSHIPS AND ADVERTISING	\$4,544,303	0.10%
55010 PARTS & MATERIALS	\$4,137,599	0.09%
INFORMATIN SYSTEM CONSULTING SERVICES	\$4,028,738	0.09%
T-4-I	#4.740.46F.403	400 000/
Total	\$4,710,165,193	100.00%

2019 Plan: Reporting Dashboard







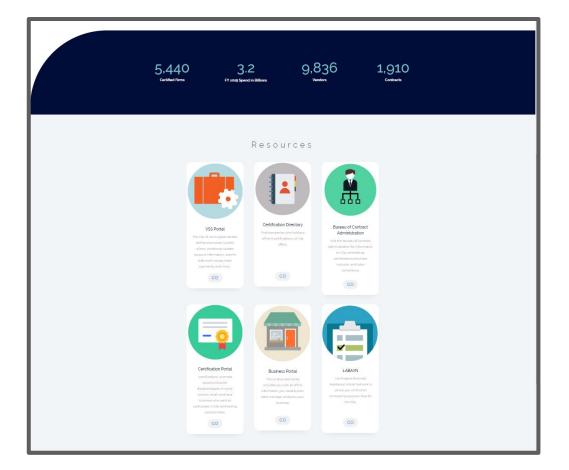
LBE 93.6%
Certifica ● LBE ● SLB
Percent of Total Spend
9.13%
Local Vendors
282
LBE
226
SLB
113
Contracts Total
\$429.95M

SLB 6.4% -

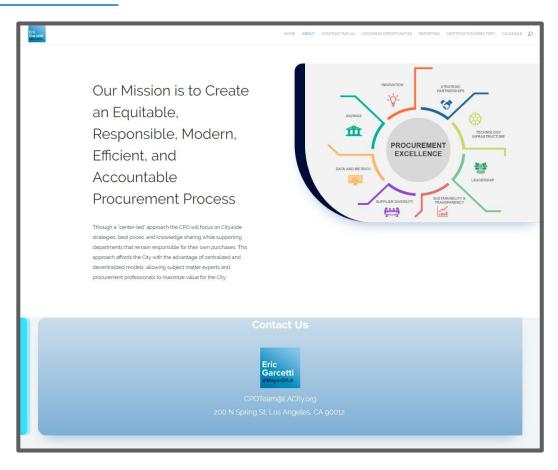


DEPARTMENT,NAME	LBE	SLB	Total	^
NON-DEPARTMENTAL	\$102,955,764.91	\$6,708,638.91	\$109,664,403.82	
AIRPORTS	\$84,998,488.51	\$4,422,870.77	\$89,421,359.28	ı
TRANSPORTATION	\$75,942,868.68	\$1,515,726.80	\$77,458,595.48	
GENERAL SERVICES	\$47,403,115.94	\$728,598.96	\$48,131,714.90	
WATER AND POWER	\$27,732,653.01	\$5,084,663.13	\$32,817,316.14	
HARBOR	\$15,892,862.51	\$1,891,464.90	\$17,784,327.41	
INFORMATION TECHNOLOGY AGENCY	\$11,363,508.21	\$51,786.86	\$11,415,295.07	
Total	\$402,441,390.85	\$27,507,882.50	\$429,949,273.35	٧

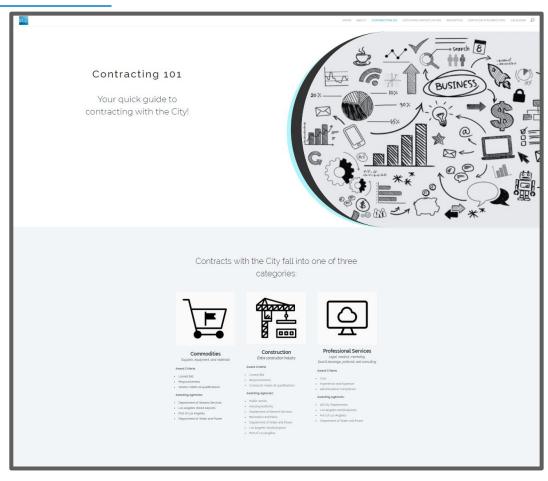


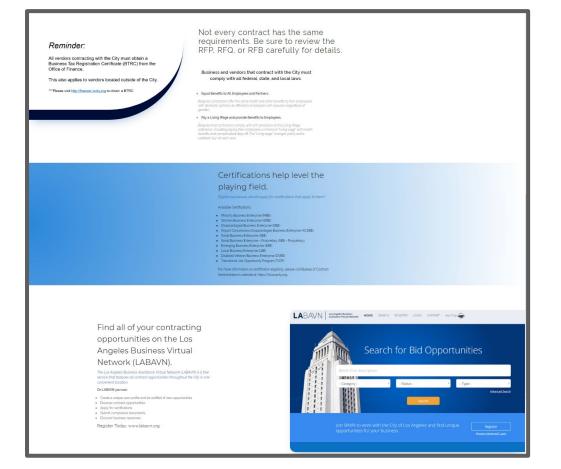


2019 Plan: External Website



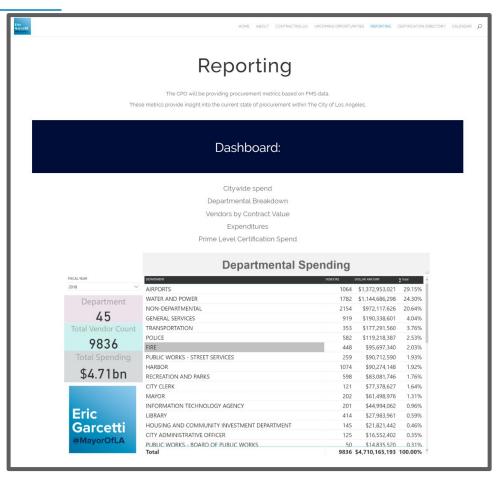
2019 Plan: External Website

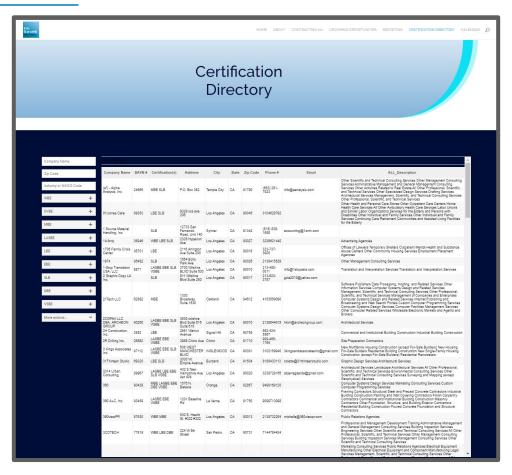


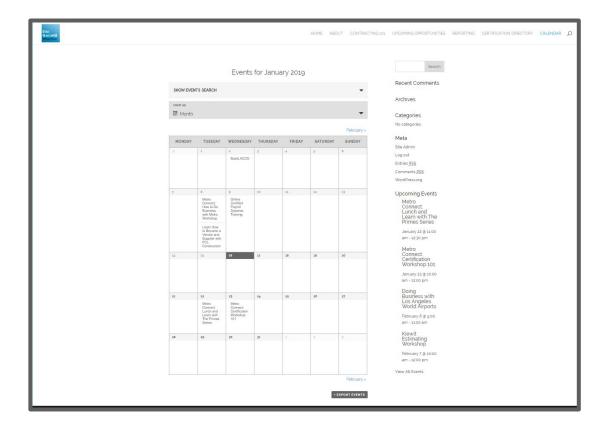


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2019 Plan: External Website







Partnership: The City of Los Angeles has partnered with the Simplar Institute to create a training curriculum for procurement professionals with the City.

Goal: To develop a comprehensive professional development & training curriculum that incorporates best practices from both the private and public sectors to provide procurement professionals with tools to help them grow and excel.

Vision:

- Module 1: Procurement 101
 For Beginners
- Module 2: RFP Fundamentals and Procedures For Intermediate Users
- Module 3: Innovative & Advanced Techniques
 For Intermediate and Advanced Users



Partner with Council to improve Local Business Preference Program:

Include Small Businesses and Social Enterprises and simplify operations.

Continue to Build Standardized & Best Practices: Continue to improve process and build towards a standardized set of rules and procedures.

Pilot E-procurement Tech Platforms: Partner with departments to test out potential solutions in order to improve efficiency, increase savings, and prioritize user experience.